

**CRESSONA BOROUGH COUNCIL MEETING
MINUTES OF DECEMBER 6, 2021
BI-MONTHLY MEETING**

Call to Order: 7:00 p.m. by Council President Mike Pascuzzo. Pledge of Allegiance.

Roll Call: Those in attendance were Mike Pascuzzo, Robert Barr, Kathy Butz, Linda Walinsky, Dave Semar, Steve Moyer, Eric Prock, Regina Sonon and Mayor Dennis Snyder.

Citizens Participation: There was no participation at this time.

Minutes of Previous Meeting: Council received a copy of minutes from the November 15, Borough Council meeting. A motion to accept them as typed was made by Kathy and seconded by Bob. All Ayes

Municipal Bills: A motion was made by Kathy and seconded by Linda to approve the Bills to Be Paid dated December 6. All Ayes

Requisitions:

Old Business:

1. 2022 Budget – Tabled
2. Propane Heater Quotes – A Motion was made by Kathy and seconded by Bob to award the contract to Kopyy’s Propane for an estimated cost of \$713.26. All Ayes
3. Hometown Hero Banners – Mike asked that family members to come into Borough Hall to approve their proofs.

New Business:

1. Sanitation Bid Review – Tabled – Regina to work on the quarterly cost per household and present to council as soon as possible.
2. Personnel: Executive Session
3. A motion was made by Kathy and seconded by Mike to advertise 2022 Meeting dates. All Ayes
4. Resolution 12-2021 – Borough Millage Rate – Tabled
5. A motion was made by Kathy and seconded by Mike to approve the BMRC 2022 Budget. All Ayes
6. Regina provided Council a memo regarding the amounts to be transferred into Recreation, Capital Reserve, and Street Lights. Amounts were disclosed on the Bills to Be Paid Report earlier in the meeting and were approved at that time.

CORRESPONDENCE: Assorted correspondence on office counter.

COMMITTEES:

Mayor: Tree lighting had a good turnout again this year.

Solicitor:

- a. Received petition to vacate, next step is to have a hearing for the public wishing to object to the petition. This will be held after our regularly scheduled meeting on January 3. A motion was made by Dave and seconded by Kathy to advertise the public meeting. All Ayes.
- b. Runoff at the Grove – Eric recommended that Steve cite the property owner, under the Ordinance Unlawful to Tamper with Public Property. In an effort to compel neighbor to move the fallen tree that has created the water runoff issue at the Grove. If they do not comply, Steve and Eric will pursue the issue through the Magistrate.

Engineer: Please see Engineer's report.

Secretary: Regina to contact Paul Moyer the head of the Wayne Township Lions regarding the mailbox collecting the used eye glasses for the Lions outside borough hall.

Finance/Property: Nothing at this time.

Highway: Mike is going to discuss any 2022 potential projects with Frank.

Sanitation: Sanitation contract covered earlier.

Recreation: Discussed previously

Safety: Nothing at this time

Personnel: Requested an Executive Session earlier.

Fire Chief: Everything is good

COG: There will not be another meeting until March.

Citizen Participation: No Participation

A motion to enter Executive Session for the purpose of Personnel with action to follow, was made by Kathy and seconded by Bob. All Ayes

A motion to exit Executive Session was made by Linda and Seconded by Kathy. All Ayes.

The following Personnel Items were discussed:

- a. A motion was made by Kathy and seconded by Dave to close Borough Hall for the employees to celebrate the holiday as follows. Christmas closed Friday, December 24 and Monday, December 27. New Year's Eve ½ Day Friday, December 31 and Floating Holiday for New Year's Day. All Ayes.
- b. A motion was made by Kathy and seconded by Linda to update the Employee Handbook regarding minimum required number of hours an employee can take from 4 hours to 1 hour when using PTO. All Ayes
- c. A motion was made by Kathy and seconded by Mike to update the Employee Handbook to provide an afterhours 2-hour minimum call out for the Street Department. The Street Department will be paid straight time and are required to punch in and out. All Ayes
- d. A motion was made by Linda and seconded by Kathy to hire Kevin Chattin as the full time Street Laborer at a rate of \$20 per hour. All Ayes

A motion was made at 8:04 pm to adjourn the meeting by Kathy and seconded by Bob. All Ayes

Respectfully Submitted,

Regina Sonon
Secretary/Treasurer